

To,
Investment Management Department
Garima Capital Limited
Kamalpokhari, Kathmandu

Date:

Subject: Request for Partial Withdrawal from my Portfolio Management Services (PMS) Account

Dear Sir /Madam,

I would like to make a request for partial withdrawal of amount from my Portfolio Management Services (PMS) account maintained at Garima Capital Limited. Please refer to the following details for further clarification:

Partial Withdrawal Details:

PMS Account Name: _____ PMS Account Number: _____

Partial Withdrawal Amount (NPR-In Figure) : _____

Partial Withdrawal Amount (In Words) : _____

Expected Receipt Date: _____ (*should not be less than 15 days from the date of application*)

Bank Account Details (for Partial Withdrawal Fund Transfer):

Recipient Bank Account Name: _____

Recipient Bank Account Number: _____

Recipient Bank Name & Branch: _____

Contact Details:

Email ID: _____

Mobile No.: _____

Guardian's Details (In case of minor):

Guardian's Name: _____

Email ID: _____

Mobile No.: _____

I kindly request you to complete the withdrawal process at the earliest.

Thanking You,

Client's Authorized Signature/Guardian's Signature (In case of minor)

Note*:

1. *Funds cannot be transferred to another person except client itself.*
2. *Partial Withdraw Review shall be done considering the Asset under Management (AUM) of one day prior to this Partial Withdraw Request Date.*