

To,
Investment Management Department
Garima Capital Limited
Kamalpokhari, Kathmandu

Date:

Subject: Request for Partial Withdrawal from my Portfolio Management Services (PMS) Account

Dear Sir /Madam,

I would like to make a request for partial withdrawal of amount from my Portfolio Management Services (PMS) account maintained at Garima Capital Limited. Please refer to the following details for further clarification:

Partial Withdrawal Details:

PMS Account Name: _____ PMS Account Number: _____
Partial Withdrawal Amount (NPR-In Figure) : _____
Partial Withdrawal Amount (In Words) : _____
Expected Receipt Date: _____ *(should not be less than 15 days from the date of application)*

Bank Account Details (for Partial Withdrawal Fund Transfer):

Recipient Bank Account Name: _____
Recipient Bank Account Number: _____
Recipient Bank Name & Branch: _____

Contact Details:

Email ID: _____
Mobile No.: _____

Guardian's Details (In case of minor):

Guardian's Name: _____
Email ID: _____
Mobile No.: _____

I kindly request you to complete the withdrawal process at the earliest.

Thanking You,

Client's Authorized Signature/Guardian's Signature (In case of minor)

Note*:

- 1. Funds cannot be transferred to another person except client itself.*
- 2. Partial Withdraw Review shall be done considering the Asset under Management (AUM) of one day prior to this Partial Withdraw Request Date.*